

## Student Organization Advisor Agreement

All registered student organizations are required to have an advisor who is a faculty or staff member at SIUC. The advisor agrees to assist the organization, to provide an educational experience for its individual members and to be familiar with its programs and activities. An advisor is a consultant to an organization and assists in the growth and development of the group by providing direction through advice, understanding, and clarification.

Furthermore, advisors should fulfill the following duties:

- Clarify his or her role as advisor to the student organizational members as he or she sees it.
- Read, understand and act in accordance with university policies that govern registered student organizations.
- Assist the officers of the organization in understanding their duties, organizing programs, interpreting their constitution, and resolving any conflicts.
- Be accessible to the officers and members of the organization.
- Attend and help execute major activities and events (major is defined as 100+ in attendance) hosted by the organization.
- Stay updated on developments within the organization.
- Advise and consult the organization's officers.
- Encourage the officers to maintain accurate records.
- Provide continuity to the organization's policies, programs, and traditions.
- Assist in officer transition.

By signing my name, I am agreeing to serve in an advisor capacity for the 2018-2019 academic year for the stated student organization. I have met with the organization leaders and discussed the expectations/responsibilities of being their advisor. I will fulfill these to the best of my ability.

Name of student organization: \_\_\_\_\_

Name of Advisor: \_\_\_\_\_

Department: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Campus Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_